

REQUEST FOR PROPOSAL (RFP)

Date: 03 august 2017

Dear Sir/Madam,

**Subject: RFP for the provision of services on elaboration of Pollutant Release and Transfer Registry (PRTR) software for the Ministry of Agriculture, Regional Development and Environment of the Republic of Moldova**

1. You are requested to submit a proposal for delivery of services on PRTR elaboration for the Ministry of Environment of the Republic of Moldova, under the GEF/UNEP *Global Project on the Implementation of PRTRs as a tool for POPs reporting, dissemination and awareness raising for Belarus, Cambodia, Ecuador, Kazakhstan, Moldova and Peru* implemented by Environmental Pollution Prevention Office and UNITAR, as per enclosed specifications.
2. To enable you to submit a proposal, attached are:
  - i. **Instructions to Bidders** .....(Annex I)
  - ii. **Proposal Submission Form** .....(Annex II)
  - iii. **Terms of Reference (TOR)**.....(Annex III)
3. **The Terms of Reference (TOR)- (Annex III)** shall be sent to Bidders electronically within 3 days from receipt of confirmation of their intend to submit a proposal sent to EPPO office on the email address: [info@eppo.md](mailto:info@eppo.md) or [tuguitatiana@ymail.com](mailto:tuguitatiana@ymail.com)
4. Your offer comprising of technical proposal and financial proposal, in separate sealed envelopes, marked with "**Services for PRTR software elaboration**" should reach the EPPO office no later than **21 august 2017, 15:00. Opening of the envelopes will take place on 21 august 2017 at 15.30 within EPPO premises (str. Mitropolit Dosoftei 156A, bir 310).**

The offers must be submitted to :

Attention:

**Tatiana TUGUI, manager**

Environmental Pollution Prevention Office (EPPO)

Ministry of Agriculture, Regional Development and Environment of the Republic of Moldova

Str. Mitropolit Dosoftei 156A, or 310; mun Chisinau MD-2004

Tel/fax (+373 22) 222-542

Email: [tatiana.tugui@eppo.md](mailto:tatiana.tugui@eppo.md)

[tuguitatiana@ymail.com](mailto:tuguitatiana@ymail.com)

5. If you request additional information, we would endeavour to provide information expeditiously, but any delay in providing such information will not be considered a reason for extending the submission date of your proposal. Additional information request can be submitted via Email: [tatiana.tugui@eppo.md](mailto:tatiana.tugui@eppo.md) or [tuguitatiana@ymail.com](mailto:tuguitatiana@ymail.com)

With respect,

**Tatiana Tugui,**  
**Manager**  
**EPPO**

